

Minutes of COA Board Meeting – June 8, 2016

Board Members present: Pat Gold, Mary Keenan, Carol Airasian, V.V. Martin, Linda Moffitt, Burt Greenberg, Alice Wadden, and Bertha Anderson.

Board Members Excused: Dorothy Jean Brown

Staff Member present: Debbie Dunn

The meeting was called to order at 5:35 pm.

1. The Board Members reviewed the minutes from the May meeting. Mary Keenan made a motion to approve and Linda Moffitt seconded. Passed

2. Financial Statements:

Debbie Dunn highlighted areas from the financial statements. We will be spending down the line item accounts. Building Maintenance money was used for end of year cleaning; rugs, couches and chairs, floors, kitchen cabinets, sinks, tables, and high cleaning were all done. We will be getting a new laptop from Office Supplies and volunteer gifts from Program Supplies. There's a big difference in price between WB Mason and CVS coffee. We can save between \$10 and \$15 a can at CVS. We transferred money from Program Services to the Medical Transportation line item to cover our bills. Our Capital Improvement money paid for new curtains and the bathroom floors to be re-grouted. Next year is the front walkway and lights. We received the Marshall Home Fund Taxi grant again this year and also a new Emergency Assistance grant for \$3,000 for use towards small emergency items. The Food Pantry continues to receive donations.

3. End of Year & June Events:

During the summer there is no Art Class but seniors are welcome to come in and paint on their own. Both the Book Club and Knitting take the summer off. Our fundraising efforts weren't as well received as we hoped. We raised nothing at Miller's Ale House, and 8 orders at the The Chateau Restaurant netted us \$81.16. We made \$135 on Our Paint Night with Dawn Scaltreto. Not Your Average Joe's is running for the whole month of June so we don't have a figure yet. We plan to have a Book Sale on Saturday, July 16 from 10:00 am – 2:00 pm, with a setup time starting after 1:00 pm on Friday, July 15.

4. New Business:

The instructors for our various programs started in different years and how they were paid depended on when they started. I suggested that we come up with a plan where all the instructors had the same formula for payment. Right now some are paid through the line item, others with help from the Friends of the COA, and others receive the money they take in. We actively looked for a Zumba Gold instructor and asked that she get certified for senior instruction. The class now has only 4 – 6 seniors coming and since the charge is only \$3.00 a class it is not enough payment. I asked that the Friends of the COA cover her up to \$30.00 a class for June and July and will look at it again. We may cancel August and start again in the fall. I will contact members to see why they haven't been coming.

The Town is interviewing candidates for the Director's job. There is no word yet on when they expect to hire someone.

a. School Department Meeting:

The School department is looking to put 5 classrooms on the ground floor of the Philips School. They expect to work through the summer and be ready for when classes start in September. Along with teachers and their aides, there will also be occupational, speech, and physical therapists, as well as a nurse and parents needing parking. Times and where students will get buses to drop off and pick them up will be worked on as well. Parking will be a tremendous problem.

5. The meeting was adjourned at 6:50 PM.

Submitted by Deborah A Dunn